

Ricefields Architectural Review Board

Application for Lot or Building Alterations

revised 10/23

Building Alteration or Addition
 Patio/Deck
 Pool, including drainage plan
 Fence

Accessory Structure
 Driveway Alteration
 Wall/Screening
 Landscape Alteration
 Change of paint color

Approved Application Modification

Official Plat plan necessary for all of the above except change of paint color and utility screening. Site plan must show the lot dimensions, building set backs, recorded easements, significant trees and landscape features in addition to the house & driveway location. Please also include any decks, porches, patios and pools. Please attach separately. **Two (2) full size copies** please

Include **samples of ALL materials**, finishes and colors. BE SPECIFIC Include physical samples of all components of the project. (i.e. - brick, siding, shingles, trim, shutters, fencing, pergola, concrete & paint colors) Please label all samples. Include gates, posts and dimensions for fencing.

3 additional **copies** of Plans that show all dimensions of alteration (to scale preferred) & Location on Lot

Description of the scope of work/project (attach separately if necessary)

Your application will not be processed or considered unless you have satisfied all of these application requirements.

Application must be submitted at least 1 week prior to monthly ARB meeting. Usually 2nd Wednesday of the month. See ricefields.org for schedule.

If the application details and specifications are not properly submitted, a delay is probable and a resubmission may be necessary.

All HOA fees and fines must be current for this application to be considered complete.

\$75 Submittal Fee, check payable to Ricefields POA

Property Owner's Name & Address (include separate mailing address if necessary)

phone(s) _____ email _____

I verify that the appearance and condition of my home and yard are, and will remain, in compliance with the ARB guidelines and Ricefields Covenants & Restrictions. Access while changes are being made until final inspection must be allowed to members of the ARB and/or BOD.

Signature _____ Date _____

Submit via (e)mail or in person to the ARB Coordinator Sue Reid, 123 Commons Ct; suemreid@aol.com, 860-280-5910

RICEFIELDS ARB APPLICATION CHECK LIST

OWNER(S) NAME(S) _____
ADDRESS _____ Lot # _____
PHONE(S) _____
EMAIL(S) _____

DESCRIPTION OF PROJECT:

PLAT MAP PROVIDED Y/N (Usually provided to you at closing, check with your Realtor, Attorney, or Georgetown county office if you can't locate a copy)

MATERIAL _____ APPLIED TO: _____
MATERIAL _____ APPLIED TO _____
MATERIAL _____ APPLIED TO _____
MATERIAL _____ APPLIED TO _____

___ SAMPLES PROVIDED & LABELED? Y/N

COLOR _____ APPLIED TO _____
COLOR _____ APPLIED TO _____
COLOR _____ APPLIED TO _____

___ SAMPLES PROVIDED & LABELED? Y/N

ADDITIONAL INFORMATION

I also acknowledge that the ARB and/or BOD will be granted access for inspections, during construction and after completion, to ensure compliance, and that failure to adhere to the application as submitted and approved by the ARB, may result in a stop work order and all remedies allowed by the Ricefields Governing Documents to ensure compliance.

Signature _____ Date _____